



Thammasat University Notification
on
Overseas Research and Innovation Collaboration Grant 2023

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Pursuant to Thammasat University's policy to quantitatively and qualitatively upgrade research and innovation to a higher international acceptance level, the university is supporting faculty and researchers to engage in research and innovation activities with researchers in other countries to jointly prepare quality research proposals and request support funding from outside agencies in a collaborative research format. To that end, Thammasat University is providing grants for overseas research and innovation collaboration 2023 under the criteria and conditions indicated in this notification.

Empowered by Section 39 of the Thammasat University Act. B.E. 2558, in conjunction with the Thammasat University Regulation on Research and Research Fund Management, B.E. 2561 and (version 2), B.E. 2562 No. 16 paragraph 2, with approval from the Research and Research Fund Administration Committee at its 3/2022 meeting held on 23 December 2022, the Rector hereby issues the following notification.

1. This notification shall be called the "Thammasat University Notification on "Overseas Research and Innovation Collaboration Grant, B.E. 2566"
2. This notification shall come into effect the day after it is notified.
3. Applicants for the grant shall have the following qualifications:
 - (1) Be a faculty member or researcher working full time at Thammasat University
 - (2) Not be in a status of leave for further study/leave for academic knowledge enhancement or on loan to work in other government agencies
 - (3) Be free of obligations to submit pending academic work/research/work due from leave for academic knowledge enhancement to the university or faculty/office of affiliation on the day of application for this grant.
 - (4) Persons having received the Overseas Research and Innovation Collaboration Grant shall refrain from applying for at least 1 year from the day of complete evidence submission to request approval for closure of the original grant, as prescribed by the notification.

4. Evidence and process for grant application

(1) Application form, which can be downloaded from the Thammasat University Research Administration Division at <http://research.tu.ac.th>

(2) Plan for participation in overseas collaboration clearly indicating travel schedule

(3) Official acceptance letter for participation in research activity in (2) signed by the highest authority of the overseas research agency where the applicant will participate in research.

(4) The applicant shall submit his application with approval from the (office) research promotion committee or the office committee in case there is no (office) research promotion committee.

(5) The office shall submit evidence for grant application according to the following cycle for application and announcement of grants awarded.

Applications	Submission of application and documents	Announcement of results	For travel within the period of
Round 1	within August	September	October-December
Round 2	within November	December	January-March
Round 3	within February	March	April-June
Round 4	within May	June	July-September

(6) The office shall screen the applicant's qualifications and documents as required and submit 1 copy to the Vice-Rector for Research and Innovation, the Research Administration Division, Thammasat University, and email electronic files in Word and PDF format to tu.researchfunding@gmail.com within the time cycle indicated in (5).

(7) The Research and Innovation Department reserves the right to turn down incomplete applications or applications submitted later than the specified time cycles.

5. Conditions for awarding of grant

(1) The applicant shall have a clear plan of participation in overseas collaboration activities by presenting a letter of acceptance to participate in research activity signed by the highest authority of the overseas agency where the applicant will participate in research.

(2) The research activity submitted for grant application shall not be the same as an activity receiving university grant for overseas presentation of academic work, creative work, and innovative inventions from the overseas academic knowledge enhancement fund provided by the university.

(3) The activity plan in (1) and (2) shall indicate the need and benefit obtained, which will lead to the development of a joint research proposal between the applicant and

foreign researchers to be further submitted for request of funding from a nationally or internally accepted funding source.

6. Criteria for consideration

(1) The applicant shall be fully qualified according to the notification to apply.

(2) The value of each grant and the total value of all grants in a fiscal year shall be according to that specified by the Research and Research Fund Administration Committee.

(3) Other criteria shall be at the discretion of the Research and Research Fund Administration Committee.

(4) Decisions of the Research and Innovation Department by the Research Grant and Research Promotion Subcommittee shall be final.

7. The university shall provide lump sum support grants according to the regions as follows:

(1) Countries in Asia and Oceania

(a) Countries in Southeast Asia 30,000 Baht

(b) Other countries in Asia and Oceania (including Australia and the Pacific Islands) 60,000 Baht

(2) Countries in Europe 80,000 Baht

(3) Countries in America and Africa 100,000 Baht

Payable items shall be as follows:

(1) Three items payable according to the Ministry of Finance Regulations

(a) Round trip air fare on a short and economical route from Lampang*/Bangkok-destination country-Bangkok/Lampang* (in case applicant works at Lampang Center)

(b) Domestic travel in country of research

(c) Per diem and accommodations

(2) Three items payable according to actual paid amount

(a) Health and accident insurance within a limit of 2,000 Baht

(b) Registration and fees

(c) Visa and passport fees

8. Evidence for disbursement of grant

(1) The grantee shall submit the following evidence of participation in research activities to the Research and Innovation Department within 1 month (from the day of approval to return from participation in research activity)

(a) A report summarizing the activities undertaken and evidence showing participation in overseas research activities according to the form specified by the university

(b) A copy of the request for approval for the grantee to travel overseas on duty

(c) Travel evidence, namely copies of air tickets

(2) The grantee shall travel overseas according to the approved plan to participate in overseas collaboration. Any changes made shall be of benefit to the university and shall require prior approval from the Research and Innovation Department.

The grantee shall save all original evidence of expenses to submit to the university for examination if requested. If the grantee fails to submit evidence within the specified time period, it shall be deemed that he has given up the grant, except in plausible cases where he shall notify the reasons to the Research and Innovation Department. The decision of the Research and Innovation Department shall be final.

9 Evidence for grant closure

(1) A concept paper which will be developed into a research proposal or a research proposal of collaboration between the grantee and foreign researchers

(2) A written confirmation letter showing intent to jointly conduct research in a project according to (1) with a short c.v. of the foreign researcher attached

(3) Evidence of research project grant request submission in (1), which may be a reply from the funding source or an automatic reply in case the submission is made online.

(4) The grantee shall submit evidence according to (1), (2), and (3) to the Research and Innovation Department within 6 months (from the day of approval to return from participation in research activity) to request closure of the grant. If he fails to submit evidence within the said timeframe, the applicant shall return the grant money in its entirety to the university within 2 weeks; otherwise he shall be listed as pending submission of research to the university, which will affect his eligibility for funding application from the Research and Innovation Department, except when the grantee dies or is unable to comply for reasons beyond control.

10 The Vice-Rector responsible for overseeing research shall be empowered to interpret this notification.

Given on 17 January 2023

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