**Application Form**

**for**

**the Thammasat University** Overseas Research and Innovation Collaboration Grant

Fiscal Year……………….

**Part 1 General Information**

**1.1 Applicant Information** (attach cv for consideration)

Name-surname (in Thai) (in English)

Academic Position

Faculty/Office Department/Others

Office Telephone Fax Mobile

E-mail

House number Moo Soi Road

Tambon District Province

**Part 2 Information for Consideration**

**2.1 History of receiving the Overseas Research and Innovation Collaboration Grant from the Thammasat University Research Fund**

⬜ have never received grant

⬜ received (number) ............ grants. Please specify

|  |  |  |  |
| --- | --- | --- | --- |
| **Day/month/year of receipt** | **Name of collaboration grant** | **Title of work** | **Organizing institute/city/country** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**2.2 Plan for overseas research and innovation collaboration activities**

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity** | **Overseas agency in collaboration** | **Participant foreign researchers**  **Name-surname/affiliation** | **Time period of activity** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Note :**

1. Attach detailed activity/program plan.

2. Attach official acceptance letter for participation in overseas research and innovation signed by highest authority of that agency.

3. Attach c.v. of applicant and participant foreign researcher(s).

**2.3 Budget**

|  |  |
| --- | --- |
| **Item Requesting Support**  **Disbursed according to Ministry of Finance Regulations** | **Budget (Baht)** |
| **1) Return air fare on short and economical route**  1.1 Please indicate international travel route. Include connections.  From Bangkok - ...........................................................................................................  1.2 Please indicate travel route for applicant stationed at Lampang Center.  From Lampang - ............................................................................................................ |  |
| **2) Economical travel expenses within destination country** (Please √  the appropriate **⬜** )  ⬜ 2.1 Countries in Asia and Oceania  ⬜ 2.1.1 Countries in Southeast Asia  ⬜ 2.1.2 Countries in Asia and Oceania (including Australia and the Pacific Islands)  ⬜ 2.2 Countries in Europe  ⬜ 2.3 Countries in America and Africa |  |
| **3) Per diem and accommodations**  3.1 Per diem number of days..........per day............Baht Total...........................Baht  3.2 Accommodations number of nights.........per night .............Baht Total..........................Baht  Note 1. Professors/Associate Professors 3,100 Baht per diem  2. Assistant Professors/Lecturers 2,100 Baht per diem  3. For accommodations rates in each country, refer to the Ministry of Finance regulations. |  |
| **4)** Registration and fees |  |
| **5) Health and accident insurance** within a 2,000 Baht limit |  |
| **6) Visa and passport expenses** |  |
| **Grand Total** |  |

**2.4 Output from overseas research and innovation activity**

|  |  |  |  |
| --- | --- | --- | --- |
| **E**xpected Outputs | **D**etails of Outputs | **N**umber of Outputs | **Unit** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**2.5 Confirmation of applicant qualifications** (Please indicate.)

⬜ 1) Faculty member or researcher working full time at Thammasat University

⬜ 2) Not in a status of leave for further study/leave for academic knowledge enhancement or on loan to work in other government agencies

⬜ 3) Free of obligations to submit pending academic work/research/work due from leave for academic knowledge enhancement to the university or faculty/office of affiliation on the day of grant application

⬜ 4) Persons having received the Overseas Research and Innovation Collaboration Grant shall refrain from applying for at least 1 year from the day of complete evidence submission to request approval for closure of the original grant, as prescribed by the notification

⚪ have received grant and have not applied for 1 year

⚪ have never received grant

⬜ 5) The research activity submitted for grant application shall not be the same as an activity receiving university grant for overseas presentation of academic work, creative work, and innovative inventions from the overseas academic knowledge enhancement fund.

⚪ An activity which is other than that receiving university grant for overseas presentation of academic work, creative work, and innovative inventions from the university

⚪ in the process of applying for grant for overseas presentation of academic work, creative work, and innovative inventions from the university

**2.6 Evidence required for consideration** (1 original document) (Please indicate.)

⬜ 1) Application form

⬜ 2) Plan for participation in overseas research and innovation collaboration activity

⬜ 3) Letter of acceptance to participate in overseas research activity signed by the highest authority of the overseas agency where the applicant will participate in research

⬜ 4) Confirmation from the applicant’s office of affiliation of his application for the Overseas Research and Innovation Collaboration Grant, approved by the (office) research promotion committee or (office) committee in case the office does not have a research promotion committee

⬜ 5) Curriculum Vitae of applicant and foreign researcher(s) participating in activity

I confirm the above information to be true in its entirety.

signed……………………………………………………...……………

(…………………………….……………………….…………..)

Applicant

Date.…..……../……………/………..…

**Confirmation from Office of Affiliation**

**In Support of Application for**

**the Thammasat University** Overseas Research and Innovation Collaboration Grant

I position

⬜ approve of the application for the Thammasat University Overseas Research and Innovation Collaboration Grant by affiliation

and permit the grantee to travel and participate in research and innovation activities abroad.

⬜ I confirm that the applicant is fully qualified according to the grant notification and is free from commitment to submit pending academic work/research/work due from leave for academic knowledge enhancement to the university or to his faculty/office of affiliation on the day of grant application.

signed…………………………………………………………………….

(................................................................................)

position ((office) Research Promotion Committee)

date………../…………….....………/……………

signed…………………………………………………………………….

(................................................................................)

Position (Dean/Director )

date………../…………….....………/……………